The Holy Family

Catholic School

a voluntary academy



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| Job Description |

**POST TITLE:** Teacher of English

**Salary**: Main Scale/UPS

**Responsible to**: Faculty Leader for English

**Role Summary**

To deliver outstanding teaching of English, supporting students to achieve excellent outcomes, and to act as a role model/impact the school more widely.

To support with the design and delivery of engaging and challenging lessons that inspire students to appreciate the subject and its application.

**Key Responsibilities**

* To plan, resource and deliver lessons and sequences of lessons to the highest standard that ensure effective learning takes place and all students make excellent progress.
* To provide a nurturing classroom and school environment that helps students to develop as learners.
* To help to establish/maintain excellent standards of behaviour across the whole school.
* To contribute to the effective working of the school.

**Quality of Education**

* Under the direction of the Faculty Leader and within the context of the school’s curriculum mapping, plan and prepare effective teaching modules and lessons.
* Teach engaging and effective lessons that motivate, inspire, and improve all students to achieve excellent outcomes.
* Use assessment data analytically to monitor student progress and to plan/adapt future lessons to the needs of the students.
* Contribute to assessments, reports and references relating to individual and groups of students.
* Prepare students for external examinations and support faculty revision/intervention strategies.
* Contribute to the whole school enrichment programme.
* Implement and adhere to the school’s Positive Behaviour policy, ensuring the safeguarding and well-being of students is maintained at all times.
* Maintain regular and productive communication with students, parents and carers, via Classcharts, parents’ consultation evenings and written communication to report on progress, sanctions and rewards.
* Direct and supervise learning support staff assigned to lessons and any other adults that may support in classrooms.

**School Culture**

* Support the school’s mission and ethos by contributing to the development and implementation of policies practices and procedures.
* Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships rooted in the virtues.
* Participate actively in issues relating to student welfare and support.
* Support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required.
* Undertake the role of Form Tutor to an assigned tutor group and to carry out related duties in accordance with the general job description of Form Tutor, including the delivery of the PSHE programme where required.

**Other**

* Undertake and, when required, deliver or be part of the appraisal system and relevant training and professional development.
* Undertake other various responsibilities as directed by the Faculty Leader or Headteacher.

**Person Specification – Teacher of English**

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| **Essential Criteria** | **Desirable Criteria** | **Evidence** |
| **Qualifications:**  Qualified Teacher Status  Qualified to teacher and work in the UK  Appropriate degree or equivalent qualification | Practising Catholic | Interview  Application Form  References  Proof of Qualifications |
| **Experience:**  Evidence of successfully setting goals that stretch and challenge students of all backgrounds, abilities, and dispositions.  Experience of reflecting on and improving teaching practice to maximise student outcomes  Evidence of taking responsibility for improving teaching through appropriate professional development, engaging with learning plans and responding to advice and feedback from colleagues  Planning and/or participating in out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired |  | Application form  Interview  References |
| **Knowledge:**  Have a secure knowledge of the English curriculum, foster and maintain pupils’ interest in the subject, and successfully address misconceptions  Understand and be able to deploy the strategies needed to establish consistently high aspirations, standards of behaviour and outcomes for all students |  | Application form  Interview  References |
| **Behaviours:**  Ability to build strong professional working relationships with others  High expectations for accountability and consistency  Vision aligned with school’s high aspirations, high expectations of self and others  Make a positive contribution to the wider life and ethos of the school  Genuine passion and a belief in the potential of every student  Motivation to continually improve standards and achieve excellence  Effective listening skills that lead to strong understanding of others  Commitment to the safeguarding and welfare of all students |  | Interview  Task  References |
| **Teaching and Learning:**  Be an excellent teacher with the ability to reflect on lessons and continually improve their own practice  Demonstrate effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards  Think strategically about classroom practice and tailoring lessons to students’ needs  Understand and interprets complex student data to drive lesson planning and student attainment  Demonstrate good communication, planning and organisational skills  Demonstrate resilience, motivation and commitment to drive lesson planning and student attainment  Act as a role model for staff and students  Demonstrate commitment to regular and on-going professional development and training to establish outstanding classroom practice |  | Application form  Interview  References |
| **Other:**  Commitment to equality of opportunity and the safeguarding and welfare of all students  Willingness to undertake training  This post is subject to an enhanced Disclosure and Barring Service check |  |  |